

AGM CALLING NOTICE and NOMINATION FORM

Branch Name	Scottish Branch
Date and Time	26th May 2022 at 4 pm
Venue	Fingal Hotel, Leith, Edinburgh

If you wish to make a Nomination, please complete the form below and return to:

scotlandchair@instituteofhospitality.org
OR Andrew Thomson, Institute of Hospitality, C/O The Royal Yacht Britannia, Ocean Terminal, Leith, Edinburgh EH6 6JJ

AGENDA FOR THE BRANCH ANNUAL GENERAL MEETING

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| <ol style="list-style-type: none"> 1. Formal Notice of the Meeting 2. Apologies for Absence 3. Minutes of the last AGM 4. Matters Arising | <ol style="list-style-type: none"> 5. Chair's Annual Report 6. Report and Statement of Accounts 7. Appointment of Honorary Auditor 8. Committee Members 9. Other General Business |
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NOMINATION FORM FOR BRANCH COMMITTEE MEMBERS

Nominations for the vacancies must be received by your Branch Secretary or named contact at least seven days prior to your Branch Annual General Meeting.

NOMINEE for			Branch Committee of IoH
Name			
	*Fellow/Member		
Address			
Tel No.		Fax No.	
Job Title		Company	

I wish to nominate the above-named Corporate Member for election to the above named Branch Committee

PROPOSER		SECONDER	
Name		Name	
	*Fellow/Member		*Fellow/Member
Address		Address	
Signature		Signature	

**delete as applicable*

Date received by Branch Secretary	
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(Additional copies of this form are available from your Branch Secretary)