



Institute
of **Hospitality**



Application for membership

Please complete all sections in BLOCK CAPITALS and return, together with your CV, copies of your certificates, and payment, to:

Institute of Hospitality, Trinity Court, 34 West Street, Sutton, Surrey, SM1 1SH.

For assistance, please contact us. Tel: +44 (0)20 8661 4900, email: membership@instituteofhospitality.org

How did you hear about us? *(Tick all that apply)*

- Recommendation
- Industry/Institute of Hospitality event
- Hospitality magazine
- Advertisement in trade press
- Online advertisement
- Website
- E-mail communication
- Direct mailing

Other

If you have a reference code, please insert it here

What is your primary reason for joining? *(Tick one only)*

- Access to business resources, publications & discounts
- Expand my contacts base/explore networking opportunities
- Satisfy the professional needs of my employer
- Gain professional recognition
- Improve my knowledge of the hospitality industry

Other

Office use only

Member number

Grade

Source

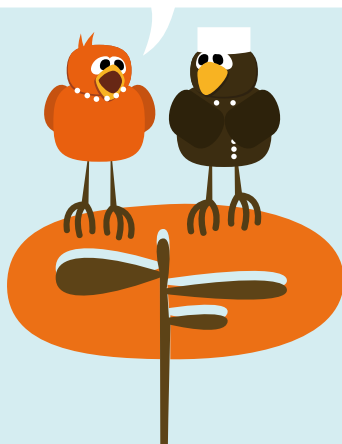
Date of admission

Which of the following do you most want out of membership? *(Tick all that apply)*

- Post-nominal letters *(subject to membership grade)*
- Bulletins and publications, including Hospitality magazine
- Management resources, research papers and HR hotline
- Institute of Hospitality events
- Membership of local Institute of Hospitality branch network
- Discounted/free advertising on website and in publications
- Specially negotiated rates on lifestyle and business services

“Belonging to the Institute is not a duty, it’s good business sense, for networking, for professional advice, for everything.”

Prue Leith OBE FIH – Cook, Restaurateur and Food Writer



Please complete your details in full, providing both your personal home address and your workplace address. To obtain the full range of benefits available with your membership, including e-publications, news bulletins, event dates and promotional offers approved by the Institute, please be sure to provide your e-mail address.*

Step 1 Personal Details

Title	<input type="text"/> <small>(Mr/Mrs/Miss/Ms/Other)</small>
Forename(s)	<input type="text"/>
Surname	<input type="text"/>
Maiden name <small>(if applicable)</small>	<input type="text"/>
Date of birth	<input type="text"/> <small>(dd/mm/yyyy)</small>
Personal address	<input type="text"/>
	<input type="text"/>
Town	<input type="text"/>
County	<input type="text"/>
Postcode/ZIP	<input type="text"/>
Country	<input type="text"/>
Telephone	<input type="text"/>
Mobile	<input type="text"/>
Fax	<input type="text"/>
E-mail	<input type="text"/>

Step 2 Employment Details

Job title	<input type="text"/>
Company name	<input type="text"/>
Company address	<input type="text"/>
	<input type="text"/>
Town	<input type="text"/>
County	<input type="text"/>
Postcode/ZIP	<input type="text"/>
Country	<input type="text"/>
Telephone	<input type="text"/>
Mobile	<input type="text"/>
Fax	<input type="text"/>
E-mail	<input type="text"/>

Preferred postal address to receive membership related mail

- Personal
- Work

Preferred e-mail address to receive membership related e-mails

- Personal
- Work



Step 3 Membership Assessment

To enable us to accurately assess your application and award you the appropriate grade of membership, please enclose your current CV. Your CV must include details of all qualifications and work experience and copies of your qualifications certificates must be attached to your application. Please also be sure to include the details of at least one referee, who should be a current member of the Institute of Hospitality, or a current or immediate past employer, or a person of professional standing.

Referee details

Title	<input type="text"/>	(Mr/Mrs/Miss/Ms/Other)
Forename(s)	<input type="text"/>	
Surname	<input type="text"/>	
Job title	<input type="text"/>	
Company name	<input type="text"/>	
Address	<input type="text"/>	
	<input type="text"/>	
Town	<input type="text"/>	
County	<input type="text"/>	
Postcode/ZIP	<input type="text"/>	
Country	<input type="text"/>	
Telephone/Mobile	<input type="text"/>	
E-mail	<input type="text"/>	
Membership no.	<input type="text"/>	
	<small>(If applicable)</small>	

Step 4 Payment

Annual membership subscription fees vary depending on the grade awarded. All new members pay a fixed start-up rate of £135 for the first year, after which you may choose to set up a direct debit, with quarterly or annual deductions. Your payment of £135 must be received in full when submitting your application.

Payment method

Please tick to indicate your method of payment:

- I enclose a Cheque/Postal Order for £135, made payable to 'Institute of Hospitality'
- Visa / Mastercard / Maestro / Delta / American Express
(Please note that we cannot accept Visa Electron)

Card number

Start date (mm/yy)

End date (mm/yy)

Issue number

Security code (last 3 digits on signature strip)

Name on card

Address of cardholder

Step 5 Privacy and protection

At the Institute of Hospitality we make every effort to comply with our obligations under the 1998 Data Protection Act. The Institute of Hospitality is committed to protecting your privacy and we do not sell or rent your information to third parties. Personal and company details supplied by you as part of the application for membership of the Institute of Hospitality are stored by us on an electronic database and used to provide you with the services, news and benefits you are entitled to. You can review the personal information you provide to us, and make any desired changes to such information, at any time by logging in to the Members' Area on the Institute of Hospitality website and changing your preferences.

*By providing us with an e-mail address, you are agreeing to allow the Institute of Hospitality to provide you with its full range of communications and benefits. Should you wish to opt-out of this service, you can do so at any time by changing your preferences.

Step 6 Declaration

To be completed by ALL applicants

I certify that the statements contained herein are true, and if my application is accepted, I agree to abide by the Institute's terms and conditions as contained in the Memorandum and Articles of Association (full details at www.instituteofhospitality.org).

Signature

Name (Please print)

Date

Once we have received your application and processed your form and payment, we will aim to contact you within 7-10 working days to confirm your membership. You will then receive an official certificate of membership, where applicable.



Contact us

Institute of Hospitality
Trinity Court
34 West Street
Sutton
Surrey, SM1 1SH

Tel: +44 (0)20 8661 4900
Fax: +44 (0)20 8661 4901

E-mail: info@instituteofhospitality.org
Website: www.instituteofhospitality.org

Membership

E-mail: membership@instituteofhospitality.org
Tel: +44 (0)20 8661 4949

Information Services

E-mail: library@instituteofhospitality.org
Tel: +44 (0)20 8661 4902

Qualifications

E-mail: awardingbody@instituteofhospitality.org
Tel: +44 (0)20 8661 4908



INVESTOR IN PEOPLE